

MANHATTAN PUBLIC SCHOOLS

VACANCY ANNOUNCEMENT

JOB TITLE:

Custodian - Events

COMPENSATION:

\$15.32 hourly

POSTING DATE:

06/02/2023

POSITION SUMMARY:

Responsible for the cleanliness of the school buildings during and after scheduled events as well as set up and tear down. Will be the main point of contact for facilities use access and will be available during events to help with any event needs.

DESIRED MINIMUM QUALIFICATIONS:

No experience required, but some previous custodial or janitorial work is desirable; high school diploma or equivalent; or any combination of training and experience likely to provide the desired knowledge and abilities.

REPORTING RELATIONSHIP:

Reports to the building level Principal and the Head of Maintenance.

TERMS OF EMPLOYMENT:

1. This position is Friday through Sunday for scheduled events only, approximately 16 hours a week.
2. School-year contract, August through May.
3. Night hours qualify for a \$2.50 shift differential.
4. Vacation and Sick Leave are earned pursuant to Montana Law.

CLOSING DATE:

Open Until Filled

EQUAL EMPLOYMENT OPPORTUNITY:

Manhattan School District #3 is an equal opportunity employer and does not discriminate in regards to race, color, religion, nationality, sex, age, marital status, or disability.

APPLICATION PROCEDURE:

Complete a classified application which is available on the school website, www.rollontigers.org or in the Manhattan School District Office, 416 North Broadway, Manhattan, MT 59741. Please return all applications to the District Office. Upon recommendation for hire, candidates will be provided a packet of payroll forms to include a pre-employment physical and fingerprint background check.

CONTACT INFORMATION:

Email all application materials to info@mhstigers.org